AIMS

The School of Business has long been dedicating efforts and resources in providing students with various learning opportunities, both locally and internationally. The Global Experience Support Scheme is established to encourage and enable more students to gain overseas exposure in global business environments through exchange programme, overseas internship and service learning programme organized by the university. It also aims to support financially incapable students the expenses to be incurred in these programmes.

The below scholarships/ awards are offered in addition to the sponsorship made by the University. The primary selection criteria are the financial status of the applicants, while their achievement in community service, service to the University/School and/or extra-curricular activities will also be considered.

DETAILS

I. Exchange Scholarship for Outstanding Business Students

II. Exchange Award for Business Students

An amount of maximum HK$20,000 each, depending on the region, will be awarded to successful applicants in support of their participation in the Student Exchange Programme (one semester or one year) or Summer Exchange Programmes recognized by the BBA Programme Office. Students who have proven financial difficulties would be given higher priority.

To be eligible for the scholarship/ award, students MUST:

1) Be full-time local (i.e. non-visa holder) students of BBA (Hons) Programme

2) Be admitted as an exchange student for a study period of one semester to one full year by a partner institution of HKBU; for summer exchange students, students must be admitted in summer exchange programme which is recognized by the BBA Programme Office

3) Academic Requirement

   Exchange Scholarship: Students must have cumulative GPA of 3.0 or above at the time of application and at the conclusion of the semester prior to the beginning of an exchange;

   Exchange Award: Students must have cumulative GPA of 2.5 or above at the time of application and at the conclusion of the semester prior to the beginning of an exchange; and

4) Have attained a certain level of achievement in community service, service/ contribution to the University/School and/or extra-curricular activities.
Maximum amount of Exchange Scholarship and Exchange Award for Student Exchange Programme (one semester or one year):

<table>
<thead>
<tr>
<th>Destination (Countries/Regions)</th>
<th>Max. amount (HK$)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canada, European countries, Mexico, U.S.A.</td>
<td>$20,000</td>
</tr>
<tr>
<td>Australia, Chile, Morocco, Kazakhstan, Turkey</td>
<td>$17,000</td>
</tr>
<tr>
<td>Japan, Singapore, South Korea</td>
<td>$12,000</td>
</tr>
<tr>
<td>China (except for Guangdong Province), Indonesia, Philippines, Taiwan</td>
<td>$9,000</td>
</tr>
<tr>
<td>China (Guangdong Province), Macau</td>
<td>$3,000</td>
</tr>
</tbody>
</table>

Remarks: For Summer Exchange Programme, the amount of scholarship/award is subject to changes according to the programme fee and destination. The recognition list of Summer Exchange Programme 2019 will be announced in early-January. Please visit this link: [http://bba.hkbu.edu.hk/eng/student-development/outgoing-exchange/index.jsp](http://bba.hkbu.edu.hk/eng/student-development/outgoing-exchange/index.jsp) (Summer Exchange Programme) for the most updated information.

Successful summer exchange applicants will be awarded the Exchange Scholarship/Award according to the priority of programme choices you indicated in the application form. If your application of the summer exchange programme is rejected due to quota full of programme, you are allowed to change to another programme according to the priority of programme choices you indicated in the application form. The amount of scholarship/award will be adjusted according to the programme fee and destination.

III. Scholarship Scheme for Metropolitan Attachment Programme

Depending on the programme fee and destination, successful applicants will be awarded a scholarship in support of their participation in the Metropolitan Attachment Programme (MAP) organized by the Office of Student Affairs. Students who have proven financial difficulties would be given higher priority.

To be eligible for the scholarship, students MUST:

1) Be full-time local (i.e. non-visa holder) students of BBA (Hons) Programme
2) Be accepted by the Metropolitan Attachment Programme
3) **Academic Requirement**: Students must have cumulative GPA of 2.5 or above at the time of application and at the conclusion of the semester prior to the beginning of MAP; and
4) Have attained a certain level of achievement in community service, service/contribution to the University/School and/or extra-curricular activities.

Remarks: The amount of scholarship is subject to changes according to the programme fee and destination.

^Please refer to “Departmental Scholarship Scheme” in the Office of Student Affairs website.

IV. Scholarship for Service Learning Global Internship Programme

Depending on the service organization and expenditure, successful applicants will be awarded a scholarship in support of their participation in the Service Learning Global Internship Programme (SLGIP) organized by the Office of Student Affairs. Students who have proven financial difficulties would be given higher priority.
To be eligible for the scholarship, students MUST:

1) Be full-time local (i.e. non-visa holder) students of BBA (Hons) Programme
2) Be accepted by the Service Learning Global Internship Programme
3) Academic Requirement: Students must have cumulative GPA of 2.5 or above at the time of application and at the conclusion of the semester prior to the beginning of SLGIP; and
4) Have attained a certain level of achievement in community service, service/ contribution to the University/School and/or extra-curricular activities.

Remarks: The amount of scholarship is subject to changes according to the service organization and expenditure.

IMPORTANT NOTES

1) Applicants are allowed to submit applications for all of the above-listed scholarships and awards. However, you will be asked to clearly indicate the preference priority, in the case of successful acceptance by more than one programme.
2) Students can only receive the Global Experience Support Scheme ONCE during their University studies.
3) For exchange applicants, students can apply for both semester exchange and summer exchange. However, priority will be given to semester exchange if they have successfully applied for semester exchange through the International Office. Students who have successfully applied for semester exchange but reject the exchange offer will not be awarded any Exchange Scholarship/ Exchange Award for summer exchange programme.
4) Successful exchange applicants will only receive Exchange Scholarship/ Award for either semester exchange programme or summer exchange programme.
5) Successful exchange applicants receiving the Exchange Scholarships administrated through the International Office are not eligible to receive the Exchange Scholarship/ Exchange Award offered by the School of Business.
6) Year 1 and senior year entry applicants who do not have academic results at the time of application can still submit application. BBA Office will check your GPA results once available.
7) Qualified applications fulfilling the minimum requirements mentioned above will enter second round selection. Meanwhile, due to resources limitation, applicants who have previously participated in exchange programme, MAP, SLGIP, received scholarships/ awards from School of Business/ University for international exposure will be placed at lower priority and the awarding amount will be adjusted.
8) The BBA Programme Office reserve the rights to make final decision on the list of scholarships/ awards recipients and adjust the amount granted based on available budget.
**OBLIGATION**

1) Students must successfully complete the exchange programme/ MAP/ SLGIP and resume their studies at HKBU after the programme. Otherwise, he/she may be required to refund the scholarship/ award amount in full.

2) Students are required to attend ceremonies, visits, meetings, training and briefing sessions, give presentation or share experience at School event, and contribute to group publications, featuring your exchange/ MAP/ SLGIP experience when invited to do so.

3) Exchange Students must submit a 400 words report on the exchange experience and at least 5 photos to BBA Programme Office upon completion.

4) Students are responsible to inform BBA Programme Office any changes of the programme, such as cancellation, withdrawal, change of location.

**APPLICATION**

Submit the following documents to BBA Office by putting the documents into the "BBA Collection Box" placed outside BUS Dean's Office (WLB801):

a. A completed Application Form;

b. A completed Supplementary Information Form (submit also a copy of this form in excel format to mandyma@hkbu.edu.hk);

c. A copy of academic transcript (unofficial student copy will be sufficient);

d. Copies of valid supporting documents for the service/achievement/extra-curricular activities;

e. [For students who have indicated financial difficulties] A self-statement of not more than 400 words in English on your financial needs and submit the recognized proof of financial needs; and

f. Any other relevant documents that may help our selection

*Recognized proof of financial needs include:*  
   a. A letter of approval from the Comprehensive Social Security Assistance Scheme  
   b. A letter of approved grant and loan amount from the Tertiary Student Finance Scheme – Publicly-funded Programmes (Government Grant and Loan) in 2018/19  
   c. Other documents issued by official organizations/ departments

**MORE INFORMATION**

1) [Student Exchange Programme](#)  
2) [Metropolitan Attachment Programme (MAP)](#)  
3) [Service Learning Global Internship Programme (SLGIP)](#)

**APPLICATION DEADLINE**

*5:30p.m., 1 February 2019 (Friday)*

*Late application will not be accepted*

**ENQUIRY**

Ms. Mandy Ma (BBA Programme Office)  
E-mail: mandyma@hkbu.edu.hk  
Tel: 3411-7523